STUDENT BIWEEKLY TIME REPORT

AS107
r 11/03

Please use only black or blue ink.

Student Name _____
Last, first, MI

SSN _____

Acct # to be charged 115-35-_____

Pay Period 03/10/2007 through 03/23/2007

WEEK 1

Day	Date of Month	Time of Day	Hours Worked
Saturday	3/10		
Sunday	3/11		
Monday	3/12		
Tuesday	3/13		
Wednesday	3/14		
Thursday	3/15		
Friday	3/16		
		Total Hours Week 1	

WEEK 2

Date of Month	Time of Day	Hours Worked
3/17		
3/18		
3/19		
3/20		
3/21		
3/22		
3/23		
	Total Hours Week 2	

Time of Day should be expressed as 8:30-10:30, 1:00-2:30, for example. In the Hours Worked column, fractions of hours should be written as decimals. Examples: 2.75, 3.25.

I certify that I was present and worked during the hours indicated above.

_____ _____/_____/_____
Student Signature Date

I certify that this student has performed satisfactory work for the hours represented on this timesheet.

_____ _____/_____/_____
Supervisor Date

Total Hours Worked This Period	
X Hourly Rate of	
= Total Amount Earned This Period	$
If paid from Work Study, Chancellor's Aide, or grant account:	
Allocation: $	
(from previous timesheet) Balance Forward	
New Balance: Balance Forward Minus Total Amount Earned This Period =	$ *

Comments

*carry forward to next timesheet