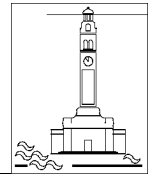


Computer Account Application

Department of Computer Science
Louisiana State University and A&M College



Please read the policy on the back of this form to see if you are eligible for an account!!

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Applicant's Information:

Date: /

Last Name:

First Name:

Middle Name: SS #:

Current E-mail:

Classification: Undergraduate M.S. Ph.D. Faculty Other _____

Department: _____ Expected Graduation Date: _____

Account Information:

Which System? Alpha(bit) Solaris(byte) Windows Oracle Other _____

Preferred Login ID: (subject to approval) (2-8 characters)

Note: Password will be randomly generated.

Faculty Sponsor Approval (if needed, section C and D in Account Initiation policy):

Faculty Sponsor

Name: _____ Signature: _____ Date: _____

Purpose:

I understand that the computing facilities of the Computer Science Department are not to be used for personal purposes under any circumstances, and that all of the data on the above chosen system(s) are property of Louisiana State University. I am help responsible for reading the LSU Computer Usage Policy and for abiding by the rules of the computing labs at the Computer Science Department.

Signature: _____ Date: _____

To be completed by an Sys Admin Staff

Processed by: _____ Date: _____

Account Granted Denied

If denied, reason: _____

If denied, Login ID: Password:

Server: _____ Shell: _____

Notification date: _____ Picked up date: _____

DEPARTMENT OF COMPUTER SCIENCE COMPUTER ACCOUNT INITIATION / TERMINATION POLICY

Revised 10/01/2003

I. ACCOUNT INITIATION

A. Any person belonging to any of the categories listed below is eligible for a computer account in the department of computer science:

1. Faculty and staff of the department of computer science
2. Graduate students in both the PhD in Computer Science and Master of Science in Systems Science programs
3. Undergraduate students majoring in Computer Science at the Junior (BASC 3 CSC) and Senior (BASC 4 CSC) levels

Such an account will remain active during and in between semesters. Please read section II for account termination policies.

- B. Any person officially enrolled in a Computer Science class will be issued a computer account only if the instructor requests accounts for the whole class or for certain students in that class.
- C. A person working on a research project with a faculty member of the computer science department may be eligible for an account upon request by that faculty member and with approval from the chairman of the computer science department.
- D. Except for faculty, staff and students enrolled in classes for which accounts will be issued, any person interested in getting an account must fill out a 'Computer Account Application' form and turn it in at the main office of the department in 298 Coates Hall. Upon installation notification e-mail will be sent to the applicant's provided e-mail address. Applicant is responsible for picking up 'Account Information' sheet in person from the systems manager's office in 293 Coates

II. ACCOUNT TERMINATION

- A. The department of Computer Science reserves the right to suspend and/or terminate any account should the user of that account violate the LSU Computer Usage Policy or the Department's Computing Labs policy. Both policies are publicly posted and are available upon request from the systems manager in 293 Coates Hall.
- B. It is the responsibility of each user to backup/save their files to removable media or to other systems before their account is terminated. Only in extreme cases will the files of that user be retrieved from backups after the account is terminated.
- C. All class accounts will be terminated on the commencement day of the semester for which they were issued. Extensions can only be granted upon request from the instructor.
- D. Research accounts (section I.C above) will be terminated once the research project is over or upon notification from the CSC faculty member.
- E. All other accounts will be terminated 90 days after commencement for graduating students, or 90 days after a faculty or staff member, or a student leaves the department of computer science.